

## **The voting procedure:**

Special power of attorney is properly completed when for each item on the agenda will be expressed one option ("For" or "Against" or "Abstain").

Validation of the vote is made for each item on the agenda

Expressed Votes shall be annulled for procedural flaws in the following situations:

- they are illegible
- Contain contradictory or confusing options
- Are conditioned expressed

Votes canceled because of procedural errors are taken into account for determining the quorum but shall not be taken into account when the item from the agenda to which it relates it is put to the vote.

Power of attorney forms are completed and signed by the shareholder (individual or company) and copy 2 (ORIGINAL) shall be submitted to the SC ALTUR SA with 48 hours before the meeting , accompanied by the following documents:

### **For individuals:**

- copy of ID / or passport, as applicable , having a readable Personal Numeric Code , mandant
- copy of ID / or passport, as applicable, having a readable PNC , trustee

### **For legal persons:**

- Copy of certificate of registration
- Copy of ID / or passport legal representative
- Proof of legal representative (certificate issued by the ORC)
- Copy of ID / or passport, as applicable, having a readable PNC for mandatar or representative

Documents submitted into foreign language (except IDs) will be accompanied by authorized translations in Romanian and foreign documents will be translated in romanian language and legalized. (Apostille)

Special power of attorney that do not meet this voting procedure will be canceled